

1 **NC Interpreter and Transliterater Licensing Board Meeting**

2 **Date:** Friday, December 5, 2025

3 **Location:** Durham, NC

4 Board Present: Herbie Aguilar, Tara Knight, Mark Lineberger, Alicia Griffin, Dianne
5 Shearer, Nicole Alleman, Pam White (Remote)

6 Board Staff: Caitlin Schwab, Ben Busch

7 Interpreters: Brian Tipton, Nicki Fox, Kirk Fowler, Karen Magoon, Lee Williamson,
8 Shana Batchelor (SSP), Candy Thomas (CART)

9 Members of the general public in person: Brianna Ausherman, David Payne,
10 Hayden Antongiovanni, Olivia Daniel, Caroline Bolin, Tiffany Rambeault

11 Members of the general public on Zoom: Kathleen Speckhardt, Matt Baccarri,
12 Abbey Spinner, Kelle Owens, Karen Mittler, Margaret Herder-Hill, Paige Sprinkle,
13 Jessica Bridges, Joane Mapas, JJ Moler, Victoria Burroughs, Grace Fox, Jenese
14 Portee

15 Called to order at 10:09 am

16 *Conflict of interest statement read, and no conflicts heard.*

17 **Welcome and Introductions**

18 The Board members went around and did introductions.

19 With 8 Board members present a quorum was established.

20 **Approval of the minutes**

21 **I move we approve the meeting minutes from August 8, 2025, as written Herbie,**
22 **second Tara. No discussion. All in favor. Motion carries.**

23 **LRC Committee Report**

24 Pam gave a brief update about the most recent items the committee is reviewing.
25 There is one case that was recently closed and one that is still ongoing.

26 **Legislative Liaison Report**

1 **Proposed Legislation**

2 Mark gave an update on the current legislative matters, the proposed changes to
3 the statute are still in the rules committee and are waiting to be reviewed. The
4 legislature is currently at a standstill; they are working on budget approval and
5 other legislative items.

6 The proposed bill is still very much “alive” the bill has until December 2026 to be
7 passed. If there is no movement at that time, then the Board will have to start all
8 over again.

9 HB 854 may need some rewriting, some of the language may affect certain groups
10 of interpreters. If the bill moves to the education committee we can request
11 changes to the language in the current proposed statute.

12 If this bill is to be passed there is still a lot of work left to go.

13 NCAD has sent a letter of support for the proposed bill.

14 Mark talked about some issues with agencies sending unlicensed interpreters out
15 into the field with no certification or credential. Another issue we are seeing is
16 related to the language facilitator role and how these individuals are being used.
17 With the house bill we are talking about this because things in the educational
18 setting are getting worse, so we are trying to set a standard to make this better.

19 The bill is not a way to entrap people and keep people out, it is a way to make
20 sure there is a standard set for the interpreters in all settings.

21 I would be glad to talk to anyone one of one about what we can do to move this
22 bill forward.

23 **VRI**

24 Currently the way the laws are written there is nothing related to VRI interpreters.
25 Mark met with the Arizona (AZ) Board member about VRI interpreters. AZ has
26 rules about anyone providing services to anyone in AZ that person needs to hold
27 an AZ license. The interpreters would need to comply with that state’s laws. How

1 it is regulated is people file complaints with the Board if there is someone
2 interpreting without a license.

3 We can discuss this matter more at the next Board meeting.

4 ***Fee Schedule***

5 Mark brought up that this Board’s fee schedule is higher than most states. We
6 could look at the fee schedule and possibly lower the fees for initial licensing and
7 renewal fees.

8 If this is something the Board would like to move forward with there could be a
9 committee formed to discuss the potential changes to fees and bring that to the
10 next Board meeting.

11 **Financial Report**

12 ***Review of the financials through September 30, 2025***

13 Herbie went over the financial report and wanted to point out that the travel for
14 the interpreters at the symposium was over budget due to including the travel for
15 the presenters for the symposium.

16 The Board had a few questions about some line items on the budget. Discussion
17 about the next budget and to be more conservative with some line items.

18 The financials through October 31, 2025, were also provided to the Board.

19 **Central Office report**

20 **NCITLB Central Office Report (December 2, 2025, as of 3:15 pm)**

Type of License	Number of Licensees (December 2025)	Percentage (December 2025)	Number of Licensees (December 2024)	Percentage (December 2024)
Full	351	83%	340	79%
Grandfathered	26	6%	28	6%

Provisional	48	11%	64	15%
Total Number	425	100%	432	100%

1

Licenses issued since last Board meeting (August 8, 2025)		11
Qualified for <u>full</u> license by		
RID Certification	6	100%
Cued Language Certificate	0	0%
Total Full Licenses Issued	6	100%
Qualified for <u>provisional</u> licensure by		
2-year degree & EIPA score of 3.5 or above EIPA Scores for the issued licenses: 3.5. 3.6	2	40%
2-year degree & BEI score of Basic	1	20%
Accumulated Hours	-	-
DSDHH DI Program	1	20%
Recognized credential from another state	1	20%
Total Provisional Licenses Issued	5	100%
Licenses pending to be issued	5 (1 full and 4 provisional)	

2

3

School	Number of Licensees
UNC Greensboro	13
Wilson Community College	6
Garner Webb	2
Eastern Kentucky University	1

Hinds Community College	1
Kent State University	1
University of Texas at Austin	1
Western Piedmont Community College	1
Total	26

1

2 **Comments:**

- 3 • Total lapsed licenses from the 2025 renewal season:

License Type	2025	2024	2023	2022	2021
Full	18	27	20	28	28
Grandfathered	2	0	5	3	2
Provisional	19	37	57	46	28
Total	39	64	82	77	58

4

- 5 • Total number of provisional extension requests received and granted this
6 renewal year

7 ○ Received: 11

8 ○ Granted: 9

9 ○ Withdrawn: 1

10 ○ Still under review: 1

- 11 • Total number of provisional licensees that changed to full last fiscal year
12 (Oct 1-Sept 30): 7

13 *Next steps in the rulemaking process*

14 Caitlin let everyone know that there were positive comments received.

1 **I move that the Board approve moving forward in the rulemaking process and**
2 **submit the rule and comments to the Rules Review Commission for the rule to**
3 **be published and approved Nicole, second Mark. All in favor. Motion carries.**

4 Mark commented on the lapsed license list Caitlin has on her report. The large
5 number of lapses we saw in 2022 and 2023 was due to cap on the number of
6 provisional renewals a licensee can have.

7 David Payne was called upon to give an update about the RID test results being
8 communicated to people who took the test, it is now about 90 days to get results.

9 ***Break – 11:02 am***

10 ***Reconvened – 11:24 am***

11 **Symposium 2026 Discussion**

12 The Board wanted to do the symposium again in 2026. Mark has been looking
13 into presenters and other venues to use. Suggestion to move the event to August
14 2026. There are a lot of competing events in the May/June time frame.

15 Suggested to be Friday, August 14 Board meeting and Symposium August 15.

16 If we are seeking to secure space at UNCG in August, it will be difficult with
17 orientations and school coming back into session.

18 Symposium discussion to continue in February meeting and date of symposium
19 will be determined then.

20 Board discussed the May meeting date for 2026

21 February Board meeting date moved to March 6, 2026

22 May meeting date will be May 15, 2026

23 **Legal Update**

24 Ben gave a brief update, about an open matter before the Board and that there is
25 no legal updates globally to report.

26 ***Periodic Rules Review***

- 1 The Board is up for the periodic rules review in 2026. The Board will move
- 2 through that process in 2026 and give updates as needed.
- 3 The rules review report is due October 2026. We are waiting on more information
- 4 from the Rules Review Commission.

5 **Review of Action items**

#	Owner(s)	Description	Report/Due date	Status
1	Dianne, Mark, David Payne (Adhoc member)	Dianne to reach out to Massachusetts and schedule a meeting about their assessment to see if this could be added as an option for a pathway to licensure.	December 5, 2025	
2	Ashley	Reach out to DSDHH and the TECUnit about bringing back the state level assessment for Cued Language Translitterators.	December 5, 2025	
Ongoing action items				
	Bev, Dianne, and Alicia	Subcommittee to have open communication with DSDHH for community outreach.		
	Caitlin	Continue to compile: <ul style="list-style-type: none"> • Schools provisional licensees are obtaining degrees from • current licensee EIPA scores. • When provisional licensees move up to full 		
	Mark, Pam White, Ashley, Dianne	Committee to determine revisions to be made to the law (GS 90D).		

- 6
- 7 #1 Dianne was able to get in touch with Massachusetts, they are currently
- 8 revamping their interpreter screening, and hopefully next week we will have an
- 9 update about this assessment, and then we can schedule a meeting with them.
- 10 #2 Caitlin touched base with Ashley about this item, and she did have an update.
- 11 This item can be given to the new Cued Language Translitterator when they are
- 12 appointed to the Board.
- 13 All other items are ongoing.

14 **New Business (if any)**

- 15 None
- 16 **I move we adjourn Beverly second Dianne.**
- 17 ***Adjourned 11:56 am.***