

NC Interpreter and Transliterater Licensing Board
Friday, April 12, 2024 – UNC Greensboro, Greensboro, NC – 12 pm

1 Board Members Present: Mark Lineberger, Pam White, Alicia Griffin, Beverly Woodel, Dianne Shearer,
2 Dave Litman, Nicole Alleman, Ashley Gordon

3 Board Members Absent: Lynn Cooper

4 Interpreters: Nicole Fox, Lee Williamson, Karen Magoon, Jeff Trader, Stephen Holland, Shana Bachelor
5 (SSP)

6 Board staff present: Caitlin Schwab and Ben Busch

7 General Public Present (Zoom): Anita Baker, Antwan Campbell, Bobby Gunter, Craig Blevins, Kelle
8 Owens, Emily Spivery, Esha Morgan, Juliane Ferry, Kirk Fowler, Krystal Streeter, Lindie Howell,
9 Madeleine King, Michelle Teague, Natashia Shelley, Novalee Leone, Pam King, Reagan Hylton, Sheila
10 Craig, Wendy Houser, Matt Baccari, Meredith DeNaples, Joane Mapas, Juliane Ferry, Debby Harwell,
11 Denise Darcy, Kirk Fowler, Martha Ingel, Monica McBride, Faith Peavey, Tauni Judd, Richard O'Donell,
12 Glenda Sherril, Josee Hupp-Croteau

13 General public present in room: Matt Baccari, Erica Harris, Kathleen Speckhardt, Tanya Miller, Paige
14 Sprinkle, Caroline Bolin, Jill Miller, Laquaja Durham, April Briley, Honour Patrick, Olivia Daniel, Sam
15 Parker, Tashanta Bryant, Nolea McGhee, Kada Elizabeth, Josie Maita, Margaret Nerder-Nill, Abigail
16 Baker, Hannah Cadwell, Jaylen Ward, Hannah Warran, Lynn Dey, David Payne, Frank Griffin, Ginger
17 Leon, Richard Watkins, Jr, Marcia Poole, Renee Moore, Catherine Johnson, Linda Fafard, Jordan Wright,
18 Pamela Smith, David Herman

19 Called or order 12:09 pm

Introductions and Welcome

20

21 All of the Board members went around and introduced themselves.

Approval of Minutes

22

Motion April 2024-01 (Lineberger/Alleman) I move we approve the February 9, 2024 meeting minutes with suggested edits Mark, second Nicole. All in favor. Motion carries.

23

Legislative Liaison Report

24

25 Nothing to report at this time.

DPI Update

26

27 Antwan Campbell gave an update from DPI about the updated EIPA scores. Antwan mentioned a
28 meeting with a committee for the Board to discuss the potential of educational interpreters requiring a

1 license and what that would look like. He discussed the report EIPA put together, the average EIPA
2 scores, and about the DPI mentoring program.

3

LRC Report

4

5 Pam gave an update about the recent complaint from late last year (2023) that was recently wrapped
6 up.

Election – New Treasurer

7

8 Dave will be leaving the Board June 30, 2024 when his final term expires. A new treasurer will need to
9 be elected to replace Dave when he leaves the Board. Dave did a brief description of his role as
10 treasurer and his responsibility.

11 Alicia Griffin and Ashley Gordon said they would be willing to serve in this role.

12 The Board voted by raising hands. Ashley Gordon will be the new treasurer.

Financial Report

13

14 Dave gave an overview of the financial report through February 29, 2024. He gave the Board a few
15 minutes to review the information. There were a few questions about specific line items that were
16 addressed by Caitlin and Dave.

Legal Training

17

18 Ben provided the required legal training for all Board members.

19 *Break 1:20 pm*

20 *Reconvinced 1:37 pm*

Central Office Report

21

NCITLB Central Office Report (April 8, 2024, as of 1:00 pm)

Type of License	Number of Licensees (April 2024)	Percentage (April 2024)	Number of Licensees (May 2023)	Percentage (May 2023)
Full	348	74%	346	66%
Grandfathered	28	6%	33	6%

Provisional	96	20%	147	28%
Total Number	472	100%	526	100%

1

Licenses issued since last Board meeting (February 9, 2024)		7	
Qualified for <u>full</u> license by			
RID Certification	3	100%	
Cued Language Certificate	0	0%	
Total Full Licenses Issued	3	100%	
Qualified for <u>provisional</u> licensure by			
2-year degree *Last applicant to apply prior to new statute requirements effective 12/1/2023	1*	25%	
2-year degree & EIPA score of 3.5 or above EIPA Scores for the issued licenses: 4.0	1	25%	
Accumulated Hours	1	25%	
DSDHH DI Program	1	25%	
Recognized credential from another state	-	0	
Total Provisional Licenses Issued	4	100%	
Licenses pending to be issued	4 (3 full and 1 provisional)		

2

3

School	Total
School	Number of Licensees
UNC Greensboro	13
Wilson Community College	11
Western Piedmont Community College	6
Blue Ridge Community College	4
Cape Fear Community College	2
Carolina University	2
Cincinnati State CC	1

Gallaudet	1
Gardner Webb	1
Hinds Community College	1
John Logan College	1
NorthEastern University	1
Northwestern Connecticut CC	1
Piedmont International University	1
Rochester Institute of Technology	1
Troy University	1
University of Northern Colorado	1
Carolina University	1
Total	50

1

2 **Comments:**

- 3 • Recent rule regarding obtaining CEUs has been approved and is effective as of April 1,
4 2024. Information has been added to the website and information will be on the
5 renewal reminder that goes out in late June.

6 **EIPA Delay in Grading**

7 Caitlin talked about a delay in grading of the EIPA. She did reach out to the EIPA test administrator and
8 they confirmed that the grading results is taking about 7 months.

9 The Board discussed having a similar policy to last year that had a grace period for individuals who were
10 awaiting test results.

11 Discussion of having a committee review and discuss this matter and bring more information to the
12 Board, with the potential of having a special called meeting.

13 Further discussion of the 2023 policy which allowed a grace period for people waiting on NIC results.

14 **Temporary Rulemaking**

15 Ben talked about the statute changes that went into effect December 1, 2023, and how the Board
16 needed to put forth temporary rules to allow additional pathways to licensure.

17 Mark gave background how it was determined to accept the various levels of the BEI written into the
18 proposed temporary rules.

19 Discussion of states that currently provide the BEI test.

20 If the Board votes today and the vote passes, then this will start the process for temporary rulemaking.

Motion April 2024 – 02 (White/Griffin) I move we move to adopt the proposed temporary rules 21 NCAC 25 .0202 to allow additional pathways to obtain a license, Pam, second Alicia. All in favor. Motion carries.

1

Review of Action Items

2

#	Owner(s)	Description	Report/Due date	Status
1	Mark, Pam White, Ashley, Dianne	Committee to determine revisions to be made to the law (GS 90D).	April 12, 2024	
2	Mark and Dianne	Board members appointed to the DPI committee to be part of the discussion to help determine licensure for educational interpreters.	April 12, 2024	
3	Dave and Nicole	Committee to help review responses to the current RFP for management services when received.	April 12, 2024	

Ongoing action items

Mark and Alicia	Subcommittee to have open communication with DSDHH for community outreach.
Caitlin	Continue to compile: <ul style="list-style-type: none"> schools provisional licensees are obtaining degrees from current licensee EIPA scores. When provisional licensees move up to full
Caitlin and Dave	Work on updates to the website.

3

4 #1 & #2 Mark talked about the topic this committee has been reviewing since the February meeting is
5 the inclusion of Educational Interpreters into the statute and what that could look like. Mark talked
6 about how to move forward and how to gather the information needed to make a determination about
7 this. It is time to up the standard for educational Interpreters.

8 #3 This is a later agenda item and Nicole and Dave did meet with Ben, and will discuss this matter when
9 the Board goes into closed session.

Motion April 2024 – 03 (Lineberger/Gordon) I move we got into a closed session, Pursuant to NC GS 143-318.11 subsection A5 that a member of the Board moves to go into closed session, to discuss the review of the management proposal to be reviewed by the Board, Mark second Ashley. All in favor. motion carries.

10

Closed Session - Request for Proposal (RFP) Management Services

11

12 Following a carried motion to go into closed session to discuss the bid from Capitol Hill Management
13 Services to the Board’s Request for Proposal (RFP) for Board Management Services, Attorney Benjamin
14 Busch gave a brief history of the RFP proposal. He stated that only one responsive bid was received to
15 the RFP. He gave the following options: re-bid the RFP, negotiate with the responsive bidder, or accept
16 the proposal as is.

1 Dave Litman spoke and provided the RFP committee’s recommendation to the Board to accept the
2 proposal as is. Dave stated that there was no benefit in rebidding, the relative minor cost increase
3 from the prior contract is acceptable in relationship to prevailing inflation, the Board was satisfied with
4 the services offered by Capitol Hill Management Services and in fact determined them exemplary. The
5 incumbent bidder had a strong institutional knowledge of the Board’s practices that would be
6 prohibitive to replicate with a new management service absent an extraordinary pricing bid and there
7 was no reason to believe one would be forthcoming.

8 Nicole confirmed and endorsed the findings of the RFP committee recommendation.

Closed Session Motion APRIL 2024-01 (Lineberger/Litman) I move that the Board accepts the proposal from Capitol Hill Management Services to the RFP solicitation for Board Management Services Mark, second Dave. No discussion. All present Board members voted in favor. Motion carries.

9

10 Mark requested further discussion about the upcoming Board forum discussion practices. Dave
11 interrupted and requested clarification on whether it can be discussed in a closed session. Attorney
12 Benjamin Busch confirmed that such discussion was beyond the scope of the original reason for a closed
13 session discussion and should not be discussed.

14 Closed Session terminated.

15 *Break 2:32 pm*

16 *Reconvened 2:49*

Assessment Research Update

17

18 Dr. S. Jordan Wright presented his research regarding the EIPA to the Board.

19 After Jordan’s presentation the Board asked a few questions. It was requested he give a breakdown of
20 the EIPA compared to the BEI exam.

21 Comments about the current standards and what is needed, and how do we as a community address
22 these issues. The next step is to figure out the “how”.

New Business (if any)

23

24 *EIPA delayed results committee*

25 EIPA delayed results committee – Legislative committee (Pam, Mark, Dianne, Ashley).

26 *Forum*

27 The Board forum is in room 120.

28 **I move we adjourn, Mark**

29 Adjourned 4:02 pm